

20232024

BSN Student Handbook

Abbreviated Version

DEPARTMENT OF NURSING

Contents

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WELCOME

Welcome to University of North Carolina Department of Nursing!

Our nursing faculty looks forward to working with you to gain the most from your nursing education experience. The nursing department is committed to life-long learning and offers a variety of programs to help you achieve your nursing career goals.

At UNG, you will have the opportunity to draw upon some of the most creative, qualified, and professional faculty in nursing and other related disciplines. In harmony with the University's mission, our faculty is committed to excellence in teaching, research, clinical practice, and professional service. The resources available to you both on campus and at affiliated health care agencies support clinical practice, research, intellectual inquiry, and creative learning.

The practice of nursing has changed dramatically over the past several years in response to changing health care needs of society and alterations in the health care delivery system. Nurses who participate and guide these changes must reflect a sound commitment to the profession and to rigorous preparation. Over the course of the program, you will learn to think scientifically and critically, develop technical and decision-making skills, and to interact with clients and their families in a compassionate, professional, and ethical manner.

We are committed to your success as you pursue your personal, educational, and career goals.

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PURPOSE OF THE BSN STUDENT HANDBOOK

This handbook has been

DEPARTMENT OF NURSING

MISSION, VISION, AND CORE VALUES

Mission Statement

The University Of North Georgia Department Of Nursing provides a culture of excellence in professional practice, leadership, scholarship, and global engagement through innovative academic programs provided in a nurturing, student centered learning environment.

Vision Statement

The University of North Georgia Department of Nursing will be known as an inclusive center of academic excellence dedicated to preparing nurse leaders, clinicians, and scholars for diverse health care settings within a global society.

Core Values

The University of North Georgia Department of Nursing bases its educational programs upon certain core values and expects faculty, staff, and students to display those values. The core values are:

Excellence
Student Focused
Integrity
Engagement
Service
Caring

BACHELOR OF SCIENCE IN NURSING CURRICULUM

The Bachelor of Science in Nursing Program curriculum was developed based upon the [2021 AACN \(V V H Q W L D O V I R U % D F K H O N P a t i o n a l L e a g u e F o r D i v e r s i t y N C S E N \)](#) Competencies, [Q J](#) and [Quality and Safety Education for Nurses \(QSEN\)](#) competencies.

Essential to nursing and teaching practices for all programs is a strong ethical foundation. This foundation is supported by the American Nurses Association Code of Ethics, UNG mission and values and the UNG Academic Integrity Principles and Policies. The BSN-prepared graduate will be a lifelong learner who will be able to apply the ANA Code of Ethics to their practice, be culturally sensitive in all their activities, and incorporate competencies expected of their role performance.

BSN PROGRAM

BSN END OF PROGRAM STUDENT

ADMINISTRATIVE

GRIEVANCE PROCESS

1. Address the concern directly with the person or office with whom you have a complaint. If you do not know which person or office is responsible, the Dean of Students can assist you with identification.
2. Address the concern with the supervisor of the person or office with whom you have a complaint. If you do not know which person or office is responsible, the Dean of Students can assist you with identification.
3. After making every effort to resolve your complaint, please [submit a Student Grievance & Complaint form](#) which will be directed to the appropriate vice president. In this complaint, please explain the details of your situation, including the names of those involved. Please indicate the steps you have taken to remedy the situation yourself.
4. The appropriate vice president will investigate the complaint, seek a resolution, and inform you of the outcome.
5. When an appeal of a decision made by a vice president (except grades) should be made in writing to the Student Grievance Committee 5092 792 (in) Tj ET ng

PERFORMANCE STANDARDS FOR PROGRESSION

1. The student must complete all required core courses with a grade of C³ & or better and possess a minimum GPA of 3.00 prior to starting the BSN program.
2. The student must maintain an examination/ test average at or above a 75% for all clinical nursing courses. Additional course assignments, such as writing assignments, course projects, or standardized testing results will not be calculated into the V W X Grade Point Average. If a 75% average has not been obtained, an examination/ test average below 75% will result in a failing course grade. Components of the 75% examination/ test average will be identified in each nursing course syllabus.
3. The student must maintain an overall grade point average of 2.0 (C) throughout their Nursing Program.
4. The student must adhere to all UNG, Department of Nursing, and clinical agency policies.
5. The student must maintain satisfactory performance in the clinical area. An unsatisfactory evaluation in the clinical setting means an automatic grade of 0.0 (F) in the course.
6. If a student passes the clinical component of a course and is not successful in the classroom component, both clinical and classroom components must be repeated.
7. Students will be given only one opportunity to repeat a nursing course successfully.
8. A student who withdraws from or is not successful in a nursing course will only be allowed to return on a space available basis. Priority for nursing class registration will be given to students who follow the plan of study that they signed upon entering the program.
9. Failure or withdrawal from two nursing program courses will result in dismissal from the nursing program. Students who are dismissed from the nursing program are not eligible to reapply.

³/₄ An exemption to the BSN nursing withdrawal policy will be considered for one semester if the student was granted a hardship withdrawal by the Dean of Students.

GRADE SCALE

Due to the nature of nursing responsibilities and the preparation necessary for practicing, the grade scale is slightly higher for nursing courses than that required for other courses at the University of North Georgia.

A = 90-100	C = 75-79	*F = 0-64
B = 80-89	*D = 65-74	*Not acceptable for progression in nursing courses

An earned grade of at least 75.0 must be attained by the student to receive a passing grade in all nursing courses. No fractional component of a grade will be considered nor will rounding up of grades occur (i.e., 74.6 will not be considered 75). No final grades will be rounded up to the next whole number. Students who fail to achieve an earned grade of at least 75 must repeat the course unless it is the second nursing course failure, at which time the student will no longer be allowed to continue in the Nursing program. See Program specific progression policies.

specific stated performance objectives (clinical/lab assessments and evaluations). A grade of Q

PREGNANCY POLICY

The Nursing Department supports a pregnant V W X Graduate Education. If necessary, the pregnant student will make an appointment with the BSN Track Coordinator to make adjustments to the program that are reasonable and responsive to the V W X Graduate Pregnancy status. Thirty days prior to the expected date of delivery, the student will meet with the coordinator to make a Return to School Plan. /TT1 12

PATIENTCAREPOLICY

The University

of all clinical documentation to provide upon request to clinical instructors and/or individual clinical agencies at the beginning of each clinical rotation.

Prior

Clinical agencies may have more specific requirements that students will have to comply with. If a lapse occurs, the student will not be allowed to attend clinical and may be dropped from nursing courses, which will result in a course failure.

CLINICAL CONFIDENTIALITY POLICY

Purpose:

The Clinical Confidentiality Policy is applicable to all students enrolled in any of the three educational programs housed in the Department of Nursing

urged

UNG DEPARTMENT OF NURSING CORE PERFORMANCE STANDARDS FOR
 ADMISSION AND PROGRESSION RELATED TO THE AMERICANS WITH
 DISABILITIES ACT

Issue	Standard	Some Examples of Necessary Activities (not all inclusive)
Critical Thinking	Critical thinking ability for effective	

Tactile	Tactile ability sufficient for physical assessment	Ability to palpate in physical examinations and various therapeutic interventions
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Retrieved and adapted from Southern Regional Education Board (SREB) on June 17, 2014 from

<http://www.sreb.org/publication/american-disabilities-act>

ADMISSION TO THE BSN PROGRAM

Students are admitted into the Traditional Track BSN program fall and spring semester and the spring semester for the ABSN Track. (see [BSN Admission Requirements](#))

BSN PROGRAM CURRICULUM

The curriculum for a Bachelor of Science in Nursing Degree at University of North Georgia consists of two years of core curriculum and two years of upper division coursework specific to the nursing major. The core curriculum is a reflection of courses required of all students attending state supported schools in Georgia who are seeking a baccalaureate degree and provides the student with a liberal arts foundation for academic and personal growth.

Courses in the nursing major are taken at the junior and/or senior level. These courses are taken
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TRADITIONAL TRACK BSN PROGRAM CURRICULUM

Course	Hours
NURS3903 EBP& ResBased Appl inNsg	3
NURS4303 MentalHealth	3
NURS 3804 Childbearing&family	4
NURS 4804Pediatrics	4
	Total 14 hrs

Senior Year / Semester4

Course	Hours
NURS 4603PopulationHlth	3
NURS4707 Synthesis&Practice	7
NURS3703 Leadership,Policy, & Ethics	3
NURS 4702Transitionto Practice	2
	Total 15 hrs

ACCELERATED TRACK BSN PROGRAM CURRICULUM

Junior Year / Semester1

Course	Hours
NURS3602 Intro to Professional Nursing	2

time of graduation.

Senior Year / Semester3

Course	Hours
NURS3903 EBP& ResBased Appl inNsg	3
NURS 4405 AdultHealthII	5
NURS 3804 Childbearingfamily	4
NURS 4804Pediatrics	4
	Total 15 hrs

Senior Year / Semester4

Course	Hours
NURS 4603PopulationHlth	3

- b. Score of 999 or below one decimal point will be moved to the left to assign exam grade (ex: score 999 grade is 99.9%; score 654 grade is 65.1%)
- 5. The HESI specialty exam score will not be calculated into the exam/test average for clinical courses. Students must achieve 75% average on examination/technical courses (as outlined in the coursesyllabi) for the HESI specialty exam score to be calculated into the final course grade.
- 6. HESI access codes and questions are not to be shared with other students. Sharing of codes and questions is considered an Academic Integrity Violation.
- 7. , I D V W X G H Q W F K D Q J H V W K H L U Q D P H Z K L O H H Q U R O O H responsibility to change their name with HESI and in Banner.

** Students will be provided a written copy of any changes in the HESI testing policy.

RETENTION AND SUCCESS PLAN

It is the goal of BSN nursing faculty and staff to support students in their successful completion of the program and licensure passage of NCLEX-RN. In this effort, the following guidelines shall be followed.

During the program:

- ‡ Exam reviews are available and will be conducted on a course-by-course basis as designated by the course coordinator.
- ‡ Faculty will maintain regular weekly office hours as per university policy. Individual student appointments may be scheduled at the request of the student.
- ‡ University resources for students shall be posted in all coursesyllabi and individual referrals may be made per student request

‡ ³ \$ W L students (any score below 75% on the first exam) will be required to retake the exam. If a student fails the exam a second time, they will be required to retake the exam a third time. If a student fails the exam a third time, they will be required to withdraw from the program.

I agree that I will report promptly any known or suspected violations of health care agency confidentiality and information security policies and procedures to the appropriate Privacy Officer or their designee.

Upon completion of my clinical educational experience or other affiliation with any clinical health care agency, I will immediately return all property (e.g., keys, documents, ID badges, etc.) to the appropriate agency personnel.

I agree that my obligation under this agreement regarding information will continue following completion of my educational experience at any health care agency.

I understand that violation of this agreement may result in disciplinary action, up to and including termination of my educational experience or other affiliation with the health care agency and/or suspension, restriction or loss of privileges, in accordance with Z L W K W K D W D J H Q F \ ¶ V S R potential civil and criminal legal penalties.

I have read, understand and will comply with all of the above terms.

University of North Georgia
(UNG) Nursing Department

Statement on Eligibility
REGISTERED

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